

# TRAVEL DETAILS

## AIRFARE REQUIREMENTS

Starbar is working with the travel team at Celtic to arrange all your itinerary details. They will assist in reserving airline reservations, room reservations and ground transportation. Starbar will reimburse attendee and guest for one baggage fee each. Please keep your receipts and include with your expense report following your return.

## DOCUMENTS

The US Department of State and Homeland Security requires all travelers to and from Puerto Vallarta to have a valid passport. The expiration date on the passport has to be 6 months or longer from the return date of the trip. Obtaining a new passport can take 8 to 11 weeks; expedited service can take 5 to 7 weeks.

## TRANSPORTATION

Starbar will provide transportation to the resort. Secrets Vallarta Bay is approximately 20 minutes from the Puerto Vallarta Airport. As you exit the airport, look for an Amstar representative that will be waiting for you with a sign that has the Starbar logo on it.

## PROGRAM

Central Life Sciences' THE STAR CONFERENCE is the result of your success. There will be optional events to meet and mingle with the other attendees, but the time away is yours. Please join the Central Life Sciences team and other conference attendees at the following events:

### THE STAR CONFERENCE PROGRAM EVENTS (Locations TBD):

Friday, October 21	Welcome Reception
Saturday, October 22	Business Meetings <i>Each company will be assigned a one-hour meeting</i>
Monday, October 24	Appreciation Dinner

## COVID PROTOCOL

At this time, when arriving at the Puerto Vallarta Airport and at the resort, temperature screening is taken with digital thermometers and thermal cameras. If a visitor has a fever, or COVID-19 symptoms upon arrival, they will be placed in an isolation area at the resort where they may consult with the resort's on-site physician. Guests no longer need a negative COVID-19 test to return to the US. We will keep you updated as to the requirements for both entry to Puerto Vallarta and return entry to the US as we get closer to the event.

## HOTEL

Starbar will have a private check-in area for guests. Check-in is 3:00pm and check-out is 12:00pm. If you arrive early, the bellman will hold your luggage. Please note that upon arrival at the resort, you will be asked if you wish to open credit for any incidental charges on property. You will then need to present a credit card and an average of \$200 will be held on the card for these charges. If nothing is charged on property, the \$200 will be released from the card.

## CANCELLATIONS

If a guest needs to cancel their trip to the THE STAR CONFERENCE, they will be responsible to let the travel team at Celtic know as soon as possible so all reservations made for the trip can be cancelled. Airline credits will be available to the guests to use for one year from the date they are issued. The Travel Team will give all this information after cancelled. The guest will be responsible to rebook their own flights and pay any additional costs. If the airline reservation is NOT cancelled before flight time, the reservation will be a NO SHOW with the airline and the credit will be lost. If a trip is cancelled, there is no credit given from the resort.